



JAMAICA CONSTABULARY FORCE ORDERS

SERIAL NO. 3718
6TH SEPTEMBER, 2018

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JAMAICA CONSTABULARY FORCE ORDERS

*'We Serve'
'We Protect'
'We Reassure'*

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PART I - ADMINISTRATION AND NOTIFICATIONS

6TH SEPTEMBER, 2018

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Sub. No. 1 'ANTI-GANG WEEK' ACTIVITIES

The Ministry of National Security (MNS), in collaboration with the United States Agency for International Development (USAID), the Ministry of Education, Youth and Information (MOEY), the Counter Terrorism and Organized Crime Investigation, and the Community Safety and Security Branches (CTOC and CSSB) of the Jamaica Constabulary Force, will be hosting an 'Anti-Gang Week' of activities between September 16 - 21, 2018, under the theme "*Gang-Life = No Life*".

These activities targeting children and youths have been designed to raise awareness regarding personal safety among themselves, promote positive behaviours as well as deter them from engaging in illicit activities, such as gang involvement. The undermentioned table represents a list of activities and their venues:-

DATES	ACTIVITIES	LOCATION/VENUE/MEDIUM
Sunday, September 16, 2018	Church Service Launch	Church on the Rock, 7 Clifton Drive, Kingston
Monday, September 17, 2018	Media and PR Promotions	Gleaner, Social Media (Facebook, Instagram), TV, Radio (Mello FM)
Tuesday, September 18, 2018	Presentations in schools	150 Schools islandwide (C-TOC and SROs)
Wednesday, September 19, 2018	Presentations to fifty (50) children in State Care Institutions	Caymanas Golf and Country Club, St. Catherine
Thursday, September 20, 2018	Public Meeting	Mandela Park, Half Way Tree
Friday, September 21, 2018	Edutainment/Concert	Half Way Tree Transport Centre

For further information, contact can be made with the undermentioned persons:-

1. Mr. Fitz Bailey, Assistant Commissioner of Police at 876-832-8333, 876-946-0106, extension 51444, or email at fitz.bailey@jcf.gov.jm
2. Mr. Anthony McLaughlin, Superintendent of Police at 876-322-7939, 876-967-1389, ext. 56201, or email at anthony.mclaughlin@jcf.gov.jm
3. Miss Susan Bruce, Assistant Superintendent of Police at 876-809-0828, 876-948-0106, extension 51449, or email at susan.bruce@jcf.gov.jm

Attached to these Orders as [Appendix 'A'](#) is a flyer with additional information.

Sub. No. 2 JAMAICA DEFENCE FORCE - NEW IDENTIFICATION CARD

The Jamaica Defence Force (JDF) has introduced a new and up-to-date Identification (ID) card. The new JDF ID card has been created with distinguishing marks or features significantly different from the previous card, with security features which allow for the authenticity of the card to be interrogated by the senses of touch and sight. The Taxpayer Registration Number (TRN) for service members is also incorporated on the card.

Attached to these Orders as [Appendix 'B'](#) are copies of the old and new Identification cards.

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Sub. No. 3 THE JAMAICA CONSTABULARY FORCE CHINESE MANDARIN LANGUAGE COURSE 2018/2019

The Department of Academic Studies of the National Police College of Jamaica is inviting applications from members of the Jamaica Constabulary Force, District Constables and Civilians to pursue the following Course commencing October 22, 2018:

- Chinese Mandarin levels 1 & 2

Required documentation

- Completed application form
- Recommendation of the applicant's immediate supervisor
- Approval of the Divisional Commander for participation in classes two (2) days per week (two hours per session) over a twelve (12) months period

The requisite Application Form for the Chinese Language Course is attached to these Orders as [Appendix 'C'](#) and can also be downloaded off the Faculty of Leadership and Professional Development (Staff College) website www.npcj.edu.jm. Application forms may also be collected at the Department of Academic Studies/NPCJ. The deadline for the submission of applications is **Friday, September 28, 2018**.

For additional information, please contact the Department of Academic Studies/National Police College of Jamaica at (876) 984-2005/ (876) 984-2774/ (876) 749-9391/ (876) 749-9393 or email academicunit@jcf.gov.jm.

Sub. No. 4 REMINDER - APPLICATIONS FOR FORENSIC DOCUMENT EXAMINERS - TECHNICAL SERVICES DIVISION

Force Orders No. 3717, Part I, Sub. No. 1 dated 2018-08-30, is hereby republished for general information.

Applications are invited for suitably qualified members of the Jamaica Constabulary Force to be trained as Forensic Document Examiners.

The requirements are as follows:-

- must have attained at least two (2) years service;
- must not be above the rank of Corporal;
- must not be above the age of thirty (30) years;
- possess good interpersonal skills;
- be familiar with giving court evidence;
- have good discipline;
- must be computer literate;
- must possess English Language and either Mathematics or Accounts; and
- have excellent customer service skills.

Applications must be submitted through the respective Divisional Commanders to reach the Superintendent of Police in charge Technical Services Division **on or before Monday, September 17, 2018**.

FORCE ORDERS (CONT'D)

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Sub. No. 5 REMINDER - AMENDMENT TO THE STRUCTURE OF THE ORGANIZATION

Force Orders No. 3717, Part I, Sub. No. 2 dated 2018-08-30, is hereby republished for general information.

In accordance with Section 2 of the Constabulary Force Act, the Honorable Minister has approved the establishment of a Branch named the **Public Safety and Traffic Enforcement Branch (PSTEB)** with effect from August 27, 2018. It was officially launched by the Commissioner on August 29, 2018. The strategic objectives of the Branch are to:

- Improve public safety;
- Reduce the response time to demands for police service in public spaces;
- Reduce crime and disorder in public spaces and along our thoroughfares; and
- Improve public trust and confidence in the police.

The Branch consists of four divisions, namely: Traffic Enforcement; Highway and Safety Patrol; Public Safety and Resort Areas.

The intention is for the Branch to have island wide presence, however in the initial phase, the focus will be the Corporate Area, Spanish Town and Montego Bay.

Operationally, the Branch, through its Divisions, will absorb the functions currently performed by Traffic Headquarters and Motorized Patrol Division. Consequently, those Divisions are being wound up.

Details relevant to the structure, establishment and the operational strategy of the Branch will be provided at the launch and in subsequent Force Orders.

Sub. No. 6 REMINDER - GUIDELINES FOR DEALING WITH SOME SPECIFIC PROVISIONS OF THE NOISE ABATEMENT ACT

Force Orders No. 3614, Part I, Sub. No. 5 dated 2016-09-08, is hereby republished for general information.

Concerns continue to emanate from citizens and in particular promoters of events in relation to how some provisions contained in the Noise Abatement Act are dealt with by the police.

This Order highlights some of the more frequent complaints and provides guidelines for dealing with them.

1. *The failure of Divisional Commanders to respond to applications for events within the legally required timeframe.*

Section 5 of the Noise Abatement Act deals specifically with the entire process where a person intends to operate any specified equipment to provide music whether in a private or public space. In accordance with Section 5, Sub (5) the Superintendent of Police must respond in sufficient time to give the applicant a minimum of seven (7) days to appeal to the Commissioner of Police.

2. *Applicants being told to appeal to the Honourable Minister of National Security.*

There is no provision in the Noise Abatement Act for appeals to be made to the Honourable Minister of National Security. Section 7 of the Act states:

"The Minister may make regulations generally for giving effect to the provisions and purpose of this Act".

FORCE ORDERS (CONT'D)

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REMINDER - GUIDELINES FOR DEALING WITH SOME SPECIFIC PROVISIONS OF THE NOISE ABATEMENT ACT (CONT'D)

In each case that an application is refused, this wording must form the final paragraph:

"In accordance with Section 5, Sub 5 of the Noise Abatement Act, you may within seven (7) days after receiving this response, Appeal in writing to the Commissioner of Police who may revoke, vary or confirm this decision subject to such conditions as he deems necessary".

3. *The Superintendent failing to give extension beyond the 12:00 midnight and 2:00 a.m. as stated in the Act.*

The law is very strict and there is no provision for any extension beyond the stipulated hours.

4. *Police causing damage to equipment whilst seizing or attempting to seize such equipment.*

Section 6 of the Act provides for seizure of the equipment; however, due care must be taken not to damage any equipment whilst exercising the right to seize any such equipment.

5. *Police arresting promoters and operators of equipment.*

Unless it is absolutely safe to do so, it is recommended that the police proceed by summons to avoid any confrontation or resistance whilst effecting arrest for any offence under this Act.

It is of paramount importance that all Divisional Commanders and their staff have copies of the Noise Abatement Act and conduct training sessions to familiarize themselves with the provisions of this law.

Sub. No. 7 REMINDER - PERSONAL USE OF SOCIAL MEDIA POLICY AND GUIDELINES

Force Orders No. 3620, Part I, Sub. No. 4 dated 2015-10-20, is hereby republished for general information.

The Police High Command has observed that macabre photographs of bodies located at crime scenes and other unsightly or offensive photographs and videos of incident scenes and individuals are being posted on social media without any regard for the feelings of injured victims and family members. These crime and incident scenes are normally under the control of the Jamaica Constabulary Force (JCF). It therefore means that, either these photographs and videos are being taken and posted by members of the Force or sufficient control is not being exercised over the scenes, thereby allowing unauthorized persons to do so.

The circulation of these types of photographs and videos, if being posted by members of the JCF, must cease forthwith. Such a practice is unethical and unprofessional and will not be tolerated. In addition, it is harmful, dehumanizing and undermines the dignity of the victims and their families. Further, it is imperative that members incharge of crime and incident scenes exercise strict control to prevent unauthorized persons from taking photographs of victims which may later be circulated via social media.

In order to emphasize the serious stance being taken by the JCF in respect to this issue, the following extract from the Personal Use of Social Media Policy and Guidelines published as Appendix 'A' in Force Orders No. 3480, Part I, Sub. No. 2 dated 2014-02-13 is republished for information and strict compliance.

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REMINDER - PERSONAL USE OF SOCIAL MEDIA POLICY AND GUIDELINES (CONT'D)

Section 3.5

Confidential Information

The unauthorized disclosure of confidential information is a significant risk to the Police Service and has serious ramifications for any employee who commits such disclosure.

For example, the disclosure of confidential police information by uploading operational material (crime scene photos, in-car video footage, CCTV footage or footage of police training exercises, accused whilst in police custody, etc.) onto social media sites is a serious breach of legislation and policy and may lead to criminal charges being laid against offending employees.

The Jamaica Constabulary Force Ethics and Integrity Policy states that an employee must only access, use or disclose confidential information if required by their duties and allowed by Police Service policy.

An officer is expected to treat all information which comes to their attention in an official capacity as strictly confidential, and on no account without proper authorization divulge it to anyone. This is a serious matter which may result in managerial action and could jeopardize employment with the Police Service.

The unauthorized on-line publication of confidential information such as training videos discloses police methodology to the public. Police employees, who provide police methodology to criminals and the media via this medium, directly compromise the safety of operational police officers.

Employees, who are uncertain whether or not material they have posted on social media site is a breach of law or policy, are to remove the material immediately and then seek advice from senior officers such as a duty officer or Commander.

Sub. No. 8 MEDICAL ARTICLE - "PHYSIOTHERAPY AND MENTAL HEALTH"

The Medical Services Branch has provided the attached article at [Appendix 'D'](#) on "Physiotherapy and Mental Health" for general information.

Sub. No. 9 APPENDICES

Attached to these Orders as Appendices 'E' to 'F' are letters of appreciation from the persons named:-

'E' [The Honourable Andrew Holness, Prime Minister, Office of the Prime Minister, Jamaica House, Kingston 10.](#)

'F' [Mr. Fitzroy Williams, Chief Executive Officer, Jamaica Railway Corporation, 142 Barry Street, P.O. Box 489 Kingston.](#)

ADDITIONAL APPENDICES

'G' [Jamaica Police Co-operative Credit Union Limited Update.](#)

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PART II - PERSONNEL

Sub. No. 1 GAZETTED POLICE OFFICERS

5. Retirement

St. Catherine 'N' Mr. L.A. Parsons, Dep. Supt. is permitted to retire from the Force
with effect from 2018-10-07. (A98/P40)

11. Leave

Departmental

Admin. Portfolio Mr. R.G. Stewart, LLB (Hons),
M.Sc., B.Sc. (Hons.)
Attorney-at-law, psc Asst. Comm. 3 days w.e.f 2018-09-10

PSD Mr. M.D. Brown Dep. Supt. 14 days w.e.f 2018-08-27

St. Catherine 'N' Ms. I.C. McKenzie, pcc Dep. Supt. 10 days w.e.f 2018-09-03

Amendment

Reference Force Orders No. 3708, Part II, Sub. No. 1(11) dated 2018-06-28 the **departmental leave** appearing for Mr. D.O. Scott, Superintendent as **11 days with effect from 2018-08-03** is amended to read **3 days with effect from 2018-09-06** and **8 days with effect from 2018-09-13**.

Vacation

Westmoreland Mr. A.E. Brown,
Dip. Ed (Hons), pofcc Dep. Supt. 50 days w.e.f 2018-09-07

Amendment

Reference Force Orders No. 3705, Part II, Sub. No. 1(11) dated 2018-06-07 the **vacation leave** appearing for Bishop Dr. G.L. Welsh, Asst. Commissioner as **35 days with effect from 2018-07-11** is amended to read **25 days with effect from 2018-08-07**.

Reference Force Orders No. 3702, Part II, Sub. No. 1(11) dated 2018-05-17 the **vacation leave** appearing for Mr. K.R. Bowen, psc, Snr. Superintendent as **40 days with effect from 2018-06-18** is amended to read **40 days with effect from 2018-07-04**.

Reference Force Orders No. 3692, Part II, Sub. No. 1(11) dated 2018-03-08 the **vacation leave** appearing for Ms. J.H. Lebert, M.Sc., BA (Hons), Dip. BA, Superintendent as **80 days with effect from 2018-04-10** is amended to read **80 days with effect from 2018-04-23**.

Reference Force Orders No. 3697, Part II, Sub. No. 1(11) dated 2018-04-12 the **vacation leave** appearing for Mr. O.R. Dennis, LLB (Hons), A.Sc., Dep. Superintendent as **50 days with effect from 2018-07-12** is amended to read **65 days with effect from 2018-07-12**.

12. Resumption

The undermentioned resumed off vacation leave on the dates shown:-

2018-08-31 IOC Mr. K.R. Bowen, psc Snr. Superintendent

FORCE ORDERS (CONT'D)

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Resumption (Cont'd)

2018-08-16	IOC	Ms. J.H. Lebert, M.Sc. BA (Hons), Dip. BA,	Superintendent
2018-07-27	St. Mary	Mr. D.O. Clarke, B.Sc (Hons), A.Sc., pofcc	Dep. Superintendent

21. Courses of Instruction

The undermentioned pursued the following courses at the College of International Security Affairs, National Defense University, Fort McNair, Washington DC, United States of America from 2017-07-03 to 2018-06-07 and was awarded a Masters Degree and the War College Diploma respectively:-

*Master of Arts Degree in Strategic Security Studies and
Diploma in International Security and Combating Terrorism*

Area 4 Hq.	Mr. D.S. Watkis, MA, Dip. ISCT, psc.	Asst. Commissioner
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Sub. No. 2 INSPECTORATE

4. Retirement

St. Thomas from 2018-10-03. Inspector J.A. Anderson, is permitted to retire from the Force with effect (A19/A799)

8. Transfer

Amendment

Reference Force Orders No. 3717, Part II, Sub. No. 2(8) dated 2018-08-30 the **name and accolades** appearing for **W/Inspector S.K. Crosman** is amended to read **W/Inspector S.K. Crossman-Bundah, BA (Hons), pcj.**

21. Course of Instruction

Major Case Management: Team Commander

The undermentioned attended a Major Case Management: Team Commander at the Canadian Police College, Ottawa, Canada from 2018-01-30 to 2018-02-08 and was awarded a Certificate:-

Mobile Reserve	Inspector M.A. Norman
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Sub. No. 3 OTHER RANKS

1. Enlistment

Amendment

Reference Force Orders No. 3397, Part II, Sub. No. 3(1) dated 2012-07-12 the **name** appearing for No. 15210 Cons. **VASSELL Dane Tavare** is amended to read No. 15210 Cons. **VASSALL Dane Tavare.**

Reference Force Orders No. 3495, Part II, Sub. No. 3(1) dated 2014-05-29 the **name** appearing for No. 18021 Cons. **BURROWES Omar Ameen** is amended to read No. 18021 Cons. **BURROWES Omar Amein.**

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4. Discharge

Retirement

Kingston 'C' 912 Cpl. G.J. Pinnock, is permitted to retire from the Force with effect from 2018-10-09. (A19/P487)

10. Transfers w.e.f 2018-09-18

		<u>From</u>	<u>To</u>
19192	Cons. N.R. Aitken	St. James	Detention & Courts

2018-09-21

9325	Sgt. R.A. McKoy, A.Sc (Hons)	Hq. Stores	St. Andrew 'C'
19012	Cons. J.L. Kerr	St. Andrew 'C'	Services Br.

NB: All transfers must be taken up on the effective date. Regular members must be dressed in uniform and CIB personnel in work business suit. Each member must be escorted by a sub-officer and handed over to the receiving sub-officer along with a copy of the transfer return. These new members must be introduced to the Divisional Commander or his/her representative for a welcome brief.

17. Courses of Instruction

Education (Secondary) with Specialization in Business Studies

The undermentioned pursued a course in Education (Secondary) with Specialization in Business Studies at the Mico University College, 1 Marescaux Road, Kingston from September, 2011 to July, 2016 and was awarded a Bachelor's Degree with Pass:-

Mobile Reserve	8938	W/Sgt. K.C. McKenzie, B.Ed.
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NB. On behalf of all members of the Force, heartiest congratulations.

Information and Communication Technology

The undermentioned pursued a course in Information and Communication Technology at the National Training Development Institute, Gordon Town Road, Kingston 6 from September, 2011 to July, 2017 and was awarded a Diploma:-

MID	11666	D/Cpl. C.K. Miller, Dip. ICT
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Major Investigation Core Skills (Level I)

The undermentioned attended the Major Investigation Core Skills Level I training course at the National Intelligence Bureau, 12 Ocean Boulevard, Kingston Mall, Kingston from 2018-04-09 to 2018-04-20:-

NIB	12295	Sgt. P.K. Rowe, LLB, A.Sc (Hons)
NIB	12300	Cpl. R.A. Clarke
VIU	12654	Cpl. S.A. Taffe
Portland	12551	W/Cpl. S.L. Gohagen
NIB	15993	Cons. N.W. Headlam
NIB	15068	W/Cons. N.N. Brown, A.Sc.
NIB (St. James DIU)	18035	W/Cons. N.O. Dawkins
NIB (Westmoreland DIU)	16063	Cons. R.A. Reid
NIB (Trelawny DIU)	14000	Cons. R.R. Genius

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FORCE ORDERS (CONT'D)

6TH SEPTEMBER, 2018

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Courses of Instruction (Cont'd)

Major Investigation Core Skills (Level I)

NIB (St. Andrew 'C')	10470	Cons. M.G. Daley
NIB	17692	Cons. K.B. Archer
NIB (Mobile Reserve DIU)	17813	Cons. S.M. Lawrence
NIB (St. Ann)	18050	Cons. R.O. Haye
NIB (Kingston 'W')	16062	Cons. K.N. Reid
NIB (Clarendon)	14908	Cons. J.D. Jones
NIB	15512	W/Cons. S.T. Moncrieffe
NIB (St. James DIU)	14763	Cons. S.R. Gordon
NIB (Manchester DIU)	18635	Cons. G.G. Carty
CPCD	16320	Cons. R.C. Wood, B.Sc (Hons)
Mobile Reserve	19075	Cons. R. J. Ford
Kingston 'E'	13850	Cons. K.J. Edwards
Operations Branch	12958	Cons. A.D. Blake
Narcotics	16390	Cons. M.V. Maragh, A.Sc.
NIB	14887	Cons. A.A. Forrester
IOC	15658	Cons. R.A. Lee

Sub. No. 4 CADETS

NIL

Sub. No. 5 POLICE AUXILIARIES

NIL

ISLAND SPECIAL CONSTABULARY FORCE

OFFICERS

NIL

INSPECTORS

NIL

OTHER RANKS

(i) Enrolment

Amendment

Reference Force Orders No. 3304, Part II, Sub. No. 5(i) dated 2010-09-30 the **name** appearing for No. X1769 Spl. Cons. **BURROWES Omar Ameen** is amended to read No. X1769 Spl. Cons. **BURROWES Omar Amein**.

DISTRICT CONSTABLES

Appointment

2017-08-14	NPCJ	100634 Dist. Cons. Ryan Richard Gordon	(A15/G456)
2017-08-14	NPCJ	100633 Dist. Cons. Jamoy Linton Dixon	(A15/D357)
2017-08-14	NPCJ	100632 W/Dist. Cons. Jassette Julia Bryan	(A15/B797)
2017-08-14	NPCJ	100631 Dist. Cons. Javed Errol Ray Palmer	(A15/P296)
2017-08-14	NPCJ	100630 Dist. Cons. O'Shane Lloyd Forrest	(A15/F278)

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DISTRICT CONSTABLES

Appointment (Cont'd)

2017-08-14	NPCJ	100629	Dist. Cons. Brian Jason Mignott	(A15/M713)
2018-05-30	Kingston 'W'	100638	W/Dist. Cons. Savoyah Latoya Thomas	(A15/T279)
2018-05-30	St. Andrew 'C'	100637	W/Dist. Cons. Racquel Nicola Jarrett	(A15/J238)
2018-04-13	St. Andrew 'C'	100636	Dist. Cons. O'Neil Roy Nelson	(A15/N96)
2018-06-15	St. Andrew 'C'	100635	Dist. Cons. Jameel Joni Pounall	(A15/P295)

Amendment

Reference Force Orders No. 2801, Part II, Sub. No. 5 dated 2001-02-08 the **date of appointment** appearing for No. 85621 W/Dist. Cons. Leonie Barnes as **2000-12-05** is amended to read **2001-01-15**.

Reference Force Orders No. 3704, Part II, Sub. No. 5 dated 2018-05-31 the **date of appointment** appearing for No. 100498 Dist. Cons. Illingford Alphonso Scarlett as **2018-02-09** is amended to read **2018-03-28**.

Major General Antony Anderson, CD,
ADC, JP, MDA, B.Eng (Hons.), psc
Commissioner of Police
The Jamaica Constabulary Force

Per:






Mr. Richard G. Stewart
LLB (Hons), M.Sc., B.Sc. (Hons.)
Attorney-at-law, psc
Assistant Commissioner of Police
(ADMINISTRATION BRANCH)

APPENDICES

APPENDIX 'A' 'ANTI-GANG WEEK' ACTIVITIES - FLYER TO FORCE ORDERS NO. 3718 DATED 2018-09-06

THE MINISTRY OF NATIONAL SECURITY & USAID PRESENTS



ANTI-GANG WEEK OF ACTIVITY SEPTEMBER 16 - 21, 2018

Sunday Church Service Launch - 9:30am
September 16, 2018 Church on the Rock, 7 Clifton Drive, Kingston 8,
Bishop Wayan Wellington

Monday Media and PR Promotions
September 17, 2018 Gleaner, Social Media, TV, Radio


Tuesday Presentations in Schools
September 18, 2018 150 Schools islandwide

Wednesday Presentations in State Care and Juvenile Institutions
September 19, 2018 Caymanas Gulf and County Club
Caymanas Estate, St. Catherine


Thursday Public Meeting at Mandela Park - - 5pm-7pm
September 20, 2018 Dr. Horace Chang - Min. Nat. Sec.
ACP F. Bailey - Head of C-TOC
Actng. ACP Steve McGregor - CSS
ASP Coleridge Minto - Director Safety & Security in School
Ms. Patrice Tomlinson - CSJP
DSP Carl Berry - MC

Friday Edutainment - Half Way Tree Transport Centre. 1pm-6pm
September 21, 2018 Tony Rebel - Queen Ifrica - Daviana - Wowski

In partnership with:



MINISTRY
OF
EDUCATION, YOUTH & INFORMATION



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**APPENDIX 'B' JAMAICA DEFENCE FORCE - NEW IDENTIFICATION CARD
TO FORCE ORDERS NO. 3718 DATED 2018-09-06**

CONFIDENTIAL

NEW IDENTIFICATION CARD



CONFIDENTIAL

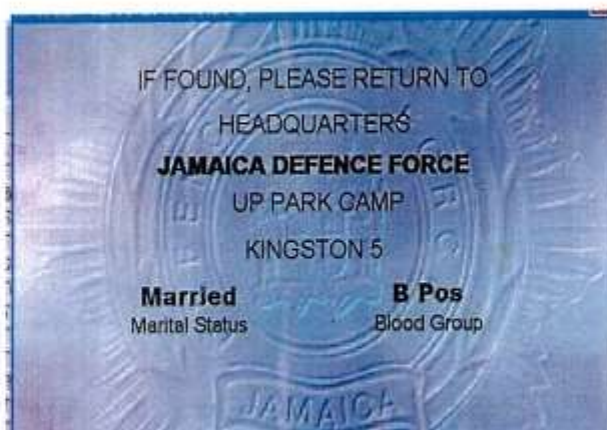
APPENDIX 'B' (CONT'D) TO FORCE ORDERS NO. 3718 DATED 2018-09-06

CONFIDENTIAL

OLD IDENTIFICATION CARD



Preview Front



Preview Back

CONFIDENTIAL

**APPENDIX 'C' CHINESE MANDARIN LANGUAGE COURSE APPLICATION FORM
TO FORCE ORDERS NO. 3718 DATED 2018-09-06**



NATIONAL POLICE COLLEGE OF JAMAICA
FACULTY OF LEADERSHIP AND PROFESSIONAL DEVELOPMENT
P.O. BOX 629
SPANISH TOWN
ST. CATHERINE

**Chinese Mandarin Language
Course Application Form**

The deadline for the submission of this application is
Friday, September 28, 2018.

PLEASE TYPE OR PRINT WITH BALL POINT PEN (BLUE/BLACK)

1. PERSONAL DATA

Surname:		First name:		Middle name:	
Mr. <input type="checkbox"/>	Miss <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Date of Birth (dd/mm/yyyy)	Home Phone:	Mobile:
				Work Phone:	Email:
Mailing Address:					

2. EMPLOYMENT DATA

Division/Section:	Rank:	Regulation Number:	Years of Service:
Immediate Supervisor:	Phone Number:	Fax Number:	Email:

3. EDUCATIONAL BACKGROUND

Name of University/ College or School.	From (Month/Year)	To (Month / Year)	Qualification(s) Obtained

4. STATEMENT BY APPLICANT

Kindly indicate your reason for wanting to pursue this course in relation to the duties you perform now.

5. STATEMENT BY APPLICANT'S IMMEDIATE SUPERVISOR

Kindly indicate whether you recommend this applicant to pursue this course and your reason for doing so.

Has this applicant had any disciplinary procedure instituted against him/her in the last year?

Yes No

If yes, please state the outcome: _____

Name: _____ Signature: _____ Date: _____

Head of Division/Section:	Signature:	Date:	Email:
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**APPENDIX 'D' MEDICAL ARTICLE - PHYSIOTHERAPY AND MENTAL HEALTH
TO FORCE ORDERS NO. 3718 DATED 2018-09-06**

Physiotherapy and Mental Health

World Physiotherapy Day is celebrated September 8 each year. The theme for this year is **“Physiotherapy and Mental Health”**.

Mental Health – The Global Picture

- **1 in 4** persons will experience some type of mental health problem during their lifetime
- **70%** of premature deaths in mental health patients are due to poor physical health
- Mental health problems are major contributors to the overall disease burden worldwide

(Source: *World Health Organization World Mental Health Surveys*)

The Role of Physiotherapy in Mental Health

In order to meet the needs of persons with mental health issues, physiotherapists use a variety of interventions which focus on movement and function. Consultations are carried out in order to ascertain the individual needs and to develop strategies best suited to each person. These may include:

- Relaxed deep breathing exercises
- Relaxation techniques (e.g. maximum contraction of individual muscles followed by optimum relaxation – biofeedback machines are used to assist)
- Muscle strengthening and flexibility exercises
- Endurance training
- Balance/equilibrium training
- Ergonomic evaluation and postural reeducation (may include visit to workplace)
- Hydrotherapy (exercises done in water)
- Incorporation of lifestyle activities promoting improved physical activity levels (including hobbies – hiking/nature walks, gardening, swimming, cycling, running, dancing, sports)

Persons are given guidance in order to keep them motivated with facilitation of strategies for eventual self management. Persons are encouraged to:

Get Active, Stay Active

Benefits of Physiotherapy

Physiotherapy interventions, especially exercise, trigger the release of endorphins (“feel good” hormones) resulting in:

- Reduction in pain and muscle tension
- Improvement in energy levels
- Improved concentration span
- Improved feeling of general well-being
- Decreased risk of cardiovascular disease (improved blood pressure)
- Improved attitude towards work and leisure activities
- Improved self esteem/body image

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APPENDIX 'D' (CONT'D) TO FORCE ORDERS NO. 3718 DATED 2018-09-06



#worldptday

HAPPY WORLD PHYSIOTHERAPY DAY 2018!

For further information contact the Physiotherapy Department, Medical Services Branch, Twickenham Park, St. Catherine. Tel: 749-6756 or 749-0470 email: physiotherapy.services@jcf.gov.jm

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APPENDICES 'E' TO 'F' LETTERS OF APPRECIATION
TO FORCE ORDERS NO. 3718 DATED 2018-09-06

APPENDIX 'E' TO FORCE ORDERS NO. 3718 DATED 2018-09-06



Office of the Prime Minister
Jamaica House
Kingston 10
31st July 2018

Dear General Anderson,

I wish to express my commendations for the exemplary participation of the representatives of the Jamaica Constabulary Force through the invaluable support provided to the 39th Regular Meeting of the Conference of the Heads of Government for the Caribbean Community (CARICOM) held in Montego Bay during the period, 4th -6th July 2018.

As Chairman of CARICOM, I can readily state, that the composure and commitment with which the duties assigned to your Command were executed will undoubtedly have a lasting impact, and especially so in terms of strengthening the productive bonds of friendship between Jamaica and the countries of our region.

The JCF's direct involvement in areas of success such as the logistics and security of the Conference, was very much appreciated by the Government of Jamaica and equally so by our distinguished visitors. I know that the State can continue to count on the proficient contribution of your Force to national enterprise, and as team members in the execution process for other major ceremonial events.

Please convey our gratitude to the members of your team who went beyond the call of duty to make this Conference a success.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Holness'.

Andrew Holness
Prime Minister

Major General (Ret'd) Antony Anderson, CD, JP, ADC, psc
Commissioner of Police
Office of the Commissioner of Police
Jamaica Constabulary Force
101-103 Old Hope Road
KINGSTON 6

APPENDIX 'F' TO FORCE ORDERS NO. 3718 DATED 2018-09-06



JAMAICA RAILWAY CORPORATION

142 BARRY STREET, P.O. BOX 489 KINGSTON, JAMAICA W.I.
TELEPHONE: 922-6433 FAX: 922-4539

July 27, 2018

Major General Anthony Anderson
Commissioner of Police
101-103 Old Hope Road
Kingston 6

Dear Commissioner:

**Re: ASSISTANCE PROVIDED TO JAMAICA RAILWAY CORPORATION ON
JUNE 24, 2018 AT THE PEOPLE'S ARCADE IN MONTEGO BAY**

On June 24, 2018, the Jamaica Constabulary Force (JCF), with the assistance of the Jamaica Defence Force (JDF), carried out an operation at the People's Arcade in Montego Bay, St. James. This was undertaken to, among other things, assist the Jamaica Railway Corporation (JRC) to execute a Court Order or Warrant for the Recovery of Possession issued by the St. James Parish Court against residential squatters occupying various commercial units at this facility.

The St. James Divisional Command under the leadership of Superintendent of Police Wilfred Campbell and the Ground Command, Superintendent Vernon Ellis and his Team, carried out an efficient, effective and incident free operation. The successful planning and execution of the operation attest to the high degree and quality of professionalism of your Officers, and this is most commendable.

The JRC wishes to thank the JCF and in particular, the Area 1 Division, SSP Campbell, Superintendent Ellis, DSP Francis and all the professional men and women of the JCF and the JDF, who in some way assisted in planning and successfully executing this operation. The outcome of restored law and order and improved public health and citizen safety and security cannot be quantified and would not have been achieved without the gallant activities and committed service of the Security Forces.

The situation that prevailed in this facility, for a long time, had led to occurrences of crime and violence, unsanitary conditions and environmental degradation. Such situation resulted in major risks to public health and safety; not only in the Arcade, but also in the City of Montego Bay, the Parish and even wider afield. Given the prevailing security risks and other related situations linked with the facility prior to the operation being conducted, the recovery of possession as ordered by the Court, would not have been as successful and incident free, as was the result on June 24, 2018, without the

APPENDIX 'F' (CONT'D) TO FORCE ORDERS NO. 3718 DATED 2018-09-06

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JCF's/Security Forces support and intervention in assisting the JRC and the St. James Parish Court.

This successful result is seen against the background that the JRC, along with other key stakeholders in the Parish, such as the Municipal Corporation have, for a very long time, been unable to establish effective control and ensure law and order, as well as safety at this facility. However, based on the effectiveness of the operation by the Security Forces, once again, the JRC, as the legal property owner is now able to take control and continue a process that will enable a viable, safe and environmentally friendly facility, to operate to the benefit all concerned.

Once more, we use this opportunity to thank the JCF, specifically SSP Campbell and Superintendent Ellis and their qualified, capable and professional team for their assistance and support in helping to restore the law and order in relation to this matter and by extension the city of Montego Bay.

In order to help solidify the gains made, the JRC would like to offer a location at the People's Arcade to the JCF for the establishment of on-going Police/Security presence which could be operationalized through a temporary in the first instance or perhaps a permanent Police Post. We are confident that this strategy will help prevent a recurrence of the unlawful/or illegal activities that previously took place in this area and consolidate the gains achieved leading to stability and sustainability in citizen security and safety. Should the JCF so decide, this post could be temporary until the JRC is able to procure and implement adequate private security services as part of the regularization process in managing the facility. We anticipate your favourable consideration and look forward to hearing from you soonest, in this regard.

Sincerely yours,
JAMAICA RAILWAY CORPORATION


Fitzroy Williams
CHIEF EXECUTIVE OFFICER

FW/rmr

**APPENDIX 'G' JAMAICA POLICE CO-OPERATIVE CREDIT UNION LIMITED UPDATE
TO FORCE ORDERS NO. 3718 DATED 2018-09-06**

JAMAICA POLICE CO-OP CREDIT UNION LTD.
Committed to Your Economic Success

September 07, 2018

JPCCU EDUCATION LOANS
Encouraging Academic Growth for financial security!

Making Your Future Possible

APPLY TODAY!

Conditions Apply

Promotion ends Sept. 7, 2018

- Access up to \$100,000 for Primary/Secondary Education; & Tertiary: up to \$250,000
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Committed to Your Economic Success

(876) 618-5728 E: info@jpccu.com.jm

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We are MOVING
AS OF SEPTEMBER 2018

JPCCU Portmore Branch is moving just around the corner in our Own building in the Portmore Pines Plaza, beside Tastees.

New location offers:

- Comfortable layout
- Disabled Access
- Same convenient banking experience!

Further details concerning the exact date of the planned move will be communicated.

JPCCU GOLDEN HARVEST SAVINGS PLAN
Achieving independence through planning and budgeting!

Product Features:

- Medium to long term flexible saving plan between 1 – 10 years
- Savings goal insured at no extra cost to you
- Guaranteed interest rate
- Ideal for achieving life goals e.g. deposit on property, motor vehicle, education, vacation, retirement

Speak to a JPCCU Member Service Representative today!

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Committed to your Economic Success

info@jpccu.com.jm | www.jpccu.com.jm

Visit a Jamaica Police Co – operative Credit Union Branch and speak to a Member Service Representative Today!

The Jamaica Police Co-operative Credit Union Ltd. (JPCCU)
 Telephone: (876) 618-5728
 Website: www.jpccu.com.jm
 E-mail: info@jpccu.com.jm
 www.facebook.com/jpccu

Branches: Kingston * Portmore * St. Mary * Montego Bay * Mandeville
 Agencies: National Police College * St. Thomas * Portland * Westmoreland * May Pen * Black River
 Overseas Liaison: Jamaica Ex-Police Associations - Brooklyn * Bronx * Queens * Immigration * New Jersey
 * Connecticut * South Florida * Central Florida
 CORE VALUES: Teamwork * Communication * Trust * Honesty * Respect